

REPORT TO JOINT OVERVIEW AND SCRUTINY COMMITTEE:
REDEVELOPMENT OF NORTHWICK PARK HOSPITAL
MEETING 7 – Wednesday 14 December 2005

Proposed Work Programme for the Committee and Future Meeting Dates

Summary

Decision Required

That members of the Joint Overview and Scrutiny committee (JOSC) consider the proposed work programme for its duration, to cover the public consultation by North West London Hospitals NHS Trust on the reconfiguration of services available at Northwick Park Hospital, and identifies suitable meeting dates to meet the requirements of this work programme.

This report requests the JOSC to consider and agree upon three issues:

- 1) The future work programme for the duration of the JOSC;
- 2) Future dates for JOSC meetings; and
- 3) Use of the Centre for Public Scrutiny advisory support days.

Reason for report

At the JOSC meeting on 22 September 2005, it was resolved that pending the recommencement of the consultation on the redevelopment of Northwick Park Hospital, the JOSC would continue to meet but work to an amended work programme. The objective of this report is to provide the JOSC with more detail on a proposed work programme now that the consultation process has been reinitiated. The report also puts forward some options for future meeting dates within which to progress the work programme within the duration of the JOSC.

Benefits

Taking time to consider a work programme and future meeting dates will help ensure that the JOSC has a clear way forward for its deliberations in order to assist a formal response on the proposed redevelopment of Northwick Park Hospital, as set out in its terms of reference.

Cost of Proposals

All parties will meet the associated costs for the development of the JOSC work programme within existing resources to the committee, subject to agreement being reached on the duration of the Committee.

Risks

Delaying making decision on this issue may result in wasting valuable time and/or resources.

Implications if recommendations rejected

See risks above.

Consultation

Not applicable to this report.

Financial Implications

There are no financial implications associated with this report.

Legal Implications

The JOSC has a responsibility to respond in a well-informed and reasoned manner to the proposals of the Brent and Harrow Primary Care Trusts and the North West London Hospitals NHS Trust.

Equalities Impact

Not applicable to this report.

Proposed Forward Work Programme

Content of Work Programme

Given below is a proposed work programme for the remainder of the duration of the JOSC. This has been compiled in liaison with the Chair of the Committee, Scrutiny Officers from the three boroughs involved and officers in the Northwick Park Hospital Project Team, and was last updated on 29 November.

Date	Activity
Friday 18 November 2005	SHA announcement on preliminary outcomes of sector review <i>The SHA review gave the Northwick Park Hospital (NPH) redevelopment project the go-ahead.</i>
Wednesday 14 December (Harrow Civic Centre) (Agenda dispatch 5 December)	JOSC meeting (7): <ul style="list-style-type: none">• Revise terms of reference for the Committee• Consider outcomes of SHA review and its implications for the NPH redevelopment project• Consider consultation proposals and draft documents (for JOSC comments/input before public distribution)• Arrange future work programme and meeting dates
Monday 19 December	NPH 12-week formal consultation period begins
January 2006	Main thrust of the NPH consultation events with the public – to which members should be encouraged to attend (in order to report back to the committee)
W/c 16 January or w/c 23 January (Brent Town Hall) (Agenda dispatch w/c 9 January or w/c 16)	JOSC meeting (8): <ul style="list-style-type: none">• Consider key elements of the clinical strategy

January)	<ul style="list-style-type: none"> • Formulate preliminary JOSC view of the adequacy of the clinical strategy • Decide whether more consideration (at future meetings) is needed to be given to the clinical strategy
W/c 30 January (Brent Town Hall) (Agenda dispatch w/c 23 January)	<p>JOSC meeting (9):</p> <ul style="list-style-type: none"> • Feedback from NPH on the consultation carried out thus far – evidence of consultation with key stakeholders e.g. public, staff etc and use of adequate consultative mechanisms • Report back from members on the local consultation events and present view on consultation process thus far • JOSC presents its own comments (as a consultee) on the model of care - formulate full view on the adequacy of the clinical strategy
W/c 27 February (Harrow Civic Centre) (Agenda dispatch w/c 20 February)	<p>JOSC meeting (10):</p> <ul style="list-style-type: none"> • NPH report on interim findings from consultation process • Evaluate adequacy of consultation process and assess whether JOSC comments have been appropriately taken on board • Consider NPH draft business case submission for Department of Health • Agree final report of the JOSC as a response to NPH – to include all recommendations made thus far (with regard to clinical strategy and adequacy of consultation process) and to be taken into account in the NPH final business case submission
Friday 10 March	NPH 12-week formal consultation period ends
W/c 20 March (Brent Town Hall) (Agenda dispatch w/c 13 March)	<p>JOSC meeting (11):</p> <ul style="list-style-type: none"> • NPH report on final findings from consultation process • JOSC to make any further comments on the completed consultation process
Wednesday 5 April 2006	Deadline for NPH submission to Department of Health (end of financial year 05/06)
Thursday 4 May 2006	Borough elections

Dates for Future Meetings

Should the JOSC agree to the proposed work programme, given below are suggested dates for future meetings of the Committee:

- Meeting 8 (Brent Town Hall) – either Tuesday 17 January, Tuesday 24 January or Thursday 26 January 2006
- Meeting 9 (Brent Town Hall) – either Tuesday 31 January or Wednesday 1 February 2006
- Meeting 10 (Harrow Civic Centre) – either Tuesday 28 February or Wednesday 1 March 2006

- Meeting 11 (Brent Town Hall) – either Wednesday 22 March or Thursday 23 March 2006

Please note that these dates are suggested after consultation with JOSC members with regard to their availability.

Please note, for information, the dates of each constituent borough’s own health scrutiny panel/committee (for the remainder of the 2005/06 municipal year):

Brent Health Overview Panel	Ealing Health and Social Care Standing Scrutiny Panel	Harrow Health and Social Care Scrutiny Sub-Committee
Thursday 2 February 2006	Wednesday 25 January 2006	Wednesday 18 January 2006 (joint health and education meeting)
Wednesday 5 April 2006	Thursday 16 February 2006	Mid-February (date tba)
	Tuesday 21 March 2006	Tuesday 21 March 2006

Centre for Public Scrutiny - Advisory Support

The Centre for Public Scrutiny (CfPS) provides each health overview and scrutiny committee with the opportunity to receive five free days support through its Implementation Advisory Team.

Brent, Ealing and Harrow have each set aside one of their allocated days from the CfPS to support the work of the JOSC. Members are asked to consider how best to use these advisory days. It is suggested that they be used to explore in detail the clinical strategy in order to help members formulate the JOSC response regarding the adequacy of the proposed models of care.

To summarise, the JOSC is asked to have considered and agreed upon the following issues during the course of this item:

- 1. Future work programme for the duration of the JOSC;**
- 2. Future dates for JOSC meetings; and**
- 3. Use of the Centre for Public Scrutiny advisory support days.**

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